COVID-19 Underwriting Supplement

Please complete the below questions in as much detail as possible. All responses will be treated with the strictest confidence.

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| Section 1: COVID-19 Contingency plans | | |
| 1.1 | Can you confirm what contingency plans the business has in place to deal with the COVID-19 outbreak? |  |
| 1.2 | Are staff able to work remotely and can you continue to trade? |  |
| 1.3 | From a scale of 1 – 10 (1 being no impact; 10 being significant adverse impact) how will the COVID-19 outbreak impact the business and its ability to continue to trade? |  |

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| Section 2: Trading Information | | |
| 2.1 | Can you provide an overview of the likely impact of the COVID-19 on your supply chain? |  |
| 2.2 | Does any supplier constitute 25% or more of the trade purchases undertaken by the business? If so, please can you state the approximate monthly value of the trading account and detail of the supplier(s) including business name and location? |  |
| 2.3 | Do any customers constitute 25% or more of your revenue? If so, please can you state the approximate monthly value of the trading account and detail of the customer(s) including business name and location? |  |
| 2.4 | What percentage of your customers are based overseas? |  |

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| Section 3: Financial Information | | |
| 3.1 | What are the current cash balances and liquid assets within the business? |  |
| 3.2 | Have you negotiated any extended payment terms with creditors or HMRC as a result of the COVID-19 outbreak? |  |
| 3.3 | Do you believe the business has the available liquid resources to meet its creditor obligations within the next 90 days? |  |

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| Section 4: Finance Detail | | |
| 4.1 | When was the Personal Guarantee signed or (if the Personal Guarantee is yet to be signed) when will the Personal Guarantee be signed? |  |
| 4.2 | Please detail the reason for taking out the business finance? |  |
| 4.3 | How long does the business envisage to utilise this loan facility for? |  |

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| Section 5: Government Support | | |
| 5.1 | Will your business be utilising any of the support packages detailed in the Budget 2020 as a result of the COVID-19 outbreak? |  |

**Signature:**

**Name:**

**Date:**